



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of November 18, 2014

Commissioners:

Wallace Bruce, Chairman
Robert Brophy
Elisabeth Frye
Ted Marshall

James Richardson*
Shirley Singleton*

Staff:

Deborah Cunningham
Administrative Clerk

*Absent

The Commission continued a public hearing on a Notice of Intent filed by James Stavros to construct a new dwelling, driveway, well, sewage disposal system with associated grading and retaining wall at 80 Pond Street. Due to a lack of quorum on this matter, the Commission, on a motion made and duly seconded, voted unanimously to continue the hearing until its next scheduled meeting.

The Commission continued a public hearing on a Notice of Intent filed by Curt Bergeron of 35 Dodge Street LLC to install a grease trap, pump station and fire pits with associated grading as well as a 12' x 12' gazebo and document current site conditions including seasonal storage for trailers at 35 Dodge Street. Mr. Bergeron had been requested by the Commission to make revisions to the detail provided for the projects shown on the plan and to provide a full size copy of the plan. Both of these items had been presented to the Clerk. The revisions were agreed to by the Commission. On a motion made and duly seconded, the Commission voted unanimously to close the public hearing. On a motion made and duly seconded, the Commission voted unanimously to issue the Order of Conditions.

The Commission continued a public hearing on a Notice of Intent filed by Carlton Coose to permit after the fact removal of trees, the construction of a vegetable garden, construction of a drainage ditch, the maintenance of an existing stone wall, the construction of a new stone wall and to propose the enclosure of an existing deck, re-gravel driveway, install boulders along driveway, install fence, and construct a gravel driveway extension within 100 ft of Chebacco Lake at 75 Wood Dr. Due to a lack of quorum on this matter, the Commission, on a motion made and duly seconded, voted unanimously to continue the hearing until its next scheduled meeting.

Business:

The Commission met with representatives from the Chebacco Lake and Watershed Association regarding the clearing of the Alewife Brook and the effects which the brook had on the lake. It was determined that the Commission would request that the Town Administrator attend a future meeting to discuss how the brook could be cleared under the current OOC. The Clerk was instructed to prepare a draft of a formal letter of request for the Town Administrator to attend a meeting. The letter will be reviewed at the next meeting.

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The Commission reviewed the resume and letter of interest submitted by Samantha Stevens for the Agent position. Ms. Stevens was in attendance and the Commission discussed the position and the duties of the Agent with her. Ms. Stevens advised that she would be willing to take the position immediately. The Commission discussed the salary and also determined that a mileage expense would be included. On a motion made and duly seconded, the Commission voted unanimously to offer the position of Agent to Samantha Stevens.

The Commission reviewed two Certificates of Compliance for 234 John Wise Avenue. On a motion made and duly seconded, the Commission voted unanimously to issue the two Certificates of Compliance as presented.

The Chairman presented the minutes from the meeting of October 21, 2014 for approval. On a motion made and duly seconded, the Commission voted unanimously to approve the minutes as presented.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk